

Cathedral of St. Thomas More Marriage Checklist

Last Name of Groom/Last Name of Bride:	
Wedding Date:	
Time:	
Presider:	
Date of Initial Contact:	
Priest or Deacon Requested?	
Assigned to:	
Name of Bride	
Bride's Phone Number:	
Groom:	
Groom's Phone Number	
Will the wedding take place at the Cathedral?	
If not, where will the wedding take place? List Diocese and Church.	
Name of Priest/Deacon who will perform the ceremony?	
Letter of Good Standing Received?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Will the preparation take place at the Cathedral?	YES No
If not, where will the preparation take place? List Diocese and Church.	
Name of Priest/Deacon who will perform the preparation.	
Office Checklist	
Date in Paper Calendar?	
Date in Electronic Calendar?	
Rehearsal Time:	
Wedding Agreement Signed:	
Church Deposit Received:	<input type="checkbox"/> YES <input type="checkbox"/> NO
Altar Servers Requested:	<input type="checkbox"/> YES <input type="checkbox"/> NO
Flower Coordinator Contacted	<input type="checkbox"/> YES <input type="checkbox"/> NO
Music Coordinator Contacted	<input type="checkbox"/> YES <input type="checkbox"/> NO
Names of Altar Servers:	
Priest Checklist	
Dispensation/Permission received by priest when required:	<input type="checkbox"/> YES <input type="checkbox"/> NO
Wedding File sent to Chancery/Received from Chancery by priest when necessary:	<input type="checkbox"/> YES <input type="checkbox"/> NO
Notes:	